

NPTU首頁與各單位 英文網頁建置規劃



報告：陳劍鎧

2014/10/30

製作流程規劃



Step1.各單位、院、系所撰寫英文網頁文稿 (Word檔)，送交秘書室彙整。(11月底前完成)



Step2.請英語學系外籍老師潤飾各單位英文網頁文稿。



Step3.潤飾過之文稿寄回各單位，由各單位自行上架於各單位英文網站。



Step4.回報計網中心，新增各單位英文網站連結於英文校首頁。

英文版學校首頁各項目與資料提供單位

第一層	第二層	中文意義	資料提供單位
1.About NPTU			- -
	1.1 Introduction (簡介)		秘書室
	1.2 History (校史)		秘書室
	1.3 Our Mission (使命)		秘書室
	1.4 School Emblem (校徽)		秘書室
	1.5 School Motto (校訓)		秘書室
	1.6 Map & Transportation (地圖與交通資訊)		總務處
2.Campus Life			- -
	2.1 Campus & Map (校區環境、地圖及景觀)		總務處
	2.2 Campus Dining (校內膳食資訊)		學務處
	2.3 Student Housing (住宿資訊)		學務處
3.Admission (招生資訊)			教務處、國際處
4.Scholarships (獎助學金)			學務處
5.Administration	行政單位連結 (連至各一級行政單位英文網站)		
6.Academic Programs	學術單位連結 (連至各一、二級單位英文網站)		

一級行政單位英文網站連結與名稱

一級單位	英文連結名稱	連結網址
校英文首頁	NPTU Home	www.nptu.edu.tw/bin/home.php?Lang=en
校長室	Office of the President	www.president.nptu.edu.tw/bin/home.php?Lang=en
副校長室	Office of the Vice President	www.vicepresident.nptu.edu.tw/bin/home.php?Lang=en
秘書室	Office of the Secretariat	www.secretary.nptu.edu.tw/bin/home.php?Lang=en
教務處	Academic Affairs Division	www.oaa.nptu.edu.tw/bin/home.php?Lang=en
學務處	Student Affairs Division	www.staf.nptu.edu.tw/bin/home.php?Lang=en
總務處	General Affairs Division	www.general.nptu.edu.tw/bin/home.php?Lang=en
研究發展處	Research and Development Division	www.ord.nptu.edu.tw/bin/home.php?Lang=en
國際事務處	International Affairs Division	www.oia.nptu.edu.tw/bin/home.php?Lang=en
實習就業輔導處	Internship & Career Services Division	www.ica.nptu.edu.tw/bin/home.php?Lang=en
進修推廣處	Continuing and Extension Education Division	www.cee.nptu.edu.tw/bin/home.php?Lang=en
人事室	Office of Personnel	www.pers.nptu.edu.tw/bin/home.php?Lang=en
主計處	Office of Accounting	www.acc.nptu.edu.tw/bin/home.php?Lang=en
體育室	Office of Physical Activities	www.sport.nptu.edu.tw/bin/home.php?Lang=en
圖書館	Library	library.nptu.edu.tw/bin/home.php?Lang=en
計算機與網路中心	Computer and Network Center	www.cnc.nptu.edu.tw/bin/home.php?Lang=en
教學資源中心	Teaching Resources Center	www.cnl.nptu.edu.tw/bin/home.php?Lang=en
諮商中心	Counseling Center	www.counsel.nptu.edu.tw/bin/home.php?Lang=en
原住民族教育研究中心	Indigenous Education and Research Center	www.ierc.nptu.edu.tw/bin/home.php?Lang=en
客家研究中心	Hakka Studies Center	www.hakka.nptu.edu.tw/bin/home.php?Lang=en
特殊教育中心	Special Education Center	www.spec.nptu.edu.tw/bin/home.php?Lang=en
語言中心	Language Center	www.lcc.nptu.edu.tw/bin/home.php?Lang=en

一級行政單位英文網頁項目(草案)



建議項目	內容
Introduction	1. Organization或 Responsibilities 2. Services 或 Duties
Members	Title (職稱) Name (英文姓名) Duties (業務執掌) Email Phone 或 Extension No.
Laws and Regulations	Laws and Regulations of the Office
Download Forms	Download Forms of the Office
Contact Us	Contact Information
Q&A	

參考網址：

國內：

1. [臺灣大學 - 教務處](#)
2. [國立勤益科技大學 - 教務處](#)
3. [逢甲大學 - 教務處](#)
4. [義守大學-總務處](#)
5. [國立臺灣海洋大學-總務處](#)

國外：

1. [Wesleyan University Academic Affairs](#)
2. [Carnegie Mellon University student affairs](#)

Example: Introduction (1)



Introduction

Office of Academic Affairs

Organization

The Office of Academic Affairs is responsible for carrying out the educational administrative affairs of the university. It is comprised of the Registration Section, Curriculum Section, Admissions Section, Section for Excellence and Learning in Teaching, Digital Media Research and Production Center and the General Education Center.

Feng Chia University is one of the largest comprehensive universities in Taiwan, possessing seven colleges and schools, namely the College of Engineering, College of Business, College of Sciences, College of Construction and Development, College of Humanities and Social Sciences, College of Information and Electrical Engineering, School of Management Development and College of Continuing Education. Each works to provide practical education and training to cultivate well-rounded individuals, possessing fundamental knowledge and professional skills and ethics. With a solid academic foundation built on more than 40 years of experience, Feng Chia University has graduated tens of thousands of outstanding professionals, who have significantly contributed to a variety of fields.

國立屏東大學103學年度第1學期第5次主

管會報紀錄-附件A

參考來源：<http://www.academic.fcu.edu.tw/wSite/ct?xItem=82195&ctNode=22221&mp=210101>

Example: Introduction (2)



Services 或 Duties

Office of Dean of Academic Affairs

Duties of the Unit

In charge of supervising all academic affairs units including student admissions, course management, academic records management, student grades management, issuance of academic-related certifications, collection and provision of teaching-related information to the faculty member, promotion of faculty member and teaching evaluations, research and planning of teaching development, consulting and assistance related to faculty member's teaching, counseling and consulting related to student's academic studies, implementation of secondary school teacher's training, and etc.

參考來源：<http://www.aca.ntu.edu.tw/eaca2007/administration.htm>

Example: Introduction (2)



Services 或 Duties

Duties

I Promote course work guidance for student academic success:

- A. Midterm and final examinations times are unified, and these examinations are normally held over the course of one week.
- B. Faculty members must arrange office hours at least four times per week to answer student questions and provide course work guidance.
- C. An advising professor system has been put into place to assist students in course selection and academic development.
- D. Guidance is provided to students on further study and career opportunities.
- E. To raise the level of quality of education, in addition to carry out rigorous assessment of student course work, a system has been put into place to assess student learning outcomes.

II Upgrade educational facilities and emphasize student lab experience:

- A. To complement mid-term campus development plans, Ministry of Education subsidies, National Science Council grants and collaborative research projects, each department purchases required educational and research equipment.
- B. Graduate students serve as teaching assistants to provide undergraduate laboratory education.
- C. Acquisition of library materials and computer facilities is carried out. Currently, the main library possesses more than 480,000 volumes and more than 5,000 Chinese and foreign language periodicals.
- D. The Information Center is the largest among central Taiwan universities. There are more than 10 computer classrooms possessing more than 1,000 personal computers and hundreds of work stations, as well as numerous large-scale computer systems and a campus optical fiber network.

III Strengthen faculty qualifications, maintain appropriate teacher-to-student ratios:

A.....

國立屏東大學103學年度第1學期第5次主

管會報紀錄-附件A

參考來源：<http://www.academic.fcu.edu.tw/wSite/ct?xItem=82195&ctNode=22221&mp=210101>

Example: Members



Example 1:

Name	Title	Phone	Fax	Job Description
Dr. Lin, Ta-Te	Professor Secretary-General	2362-5331 3366-2030	2362-9416 2362-9997	Integrating all secretarial businesses of the University
Dr. Tsai, Yvonne	English Secretary	3366-3160		All businesses pertaining to an English secretary

參考來源：<http://host.cc.ntu.edu.tw/sec/job.asp>

Example 2:

Name/Title	E-mail	Extension
Chih-Min Cheng/ Dean of Student Affairs/ Professor , Art Group, College of General Education	minnie@ncut.edu.tw	2300
Jin-Biao Hung / Vice Dean of Student Affairs	hung77@ncut.edu.tw	2310
Li-Yin Liao/ Executive Officer	yin@ncut.edu.tw	2301

參考來源：<http://osa.web2.ncut.edu.tw/files/90-1003-310.php>

Example: Laws and Regulations



Example 1

Regulation	download
Calculation Guidelines of Hourly Pay for Teachers 教師授課鐘點核計準則	
Supplements to the Teaching Rules for Teachers 教學守則補充規定(課綱登錄)	
Rules on Taking Personal Leave for Teachers and Substitution and Regulations on Auditing Hourly Pay 教師請假補課、代課鐘點費處理要點	
Teaching Survey Implementation Regulations 教學意見調查實施辦法	
Teaching Survey Implementation Bylaws 教學意見調查實施細則	
Rewarding Regulations for Outstanding Teaching of Bachelor Program 學士班課程教學優良獎勵辦法	
Regulations for Follow-up of the Teaching Survey and Improvement of the Teaching Quality 教學意見調查追蹤改善精進教學辦法	
Guidelines for the Instructor to Submit and Correct Grade Reports 教師繳交及更正學期成績辦法	
Teaching and Grading Guidelines for Teachers	

參考來源：<http://oaa.nsysu.edu.tw/files/11-1004-7486.php>

Example 2

Laws and Regulations

【The Office of Military Education and Service Learning】(軍訓室)

Curriculum Section
Regulations for Establishing Character and Service Learning Promotion Commission
Enforcement Regulation on Awarding the Excellent Service Learning
Implementation Directions for Service Learning
Enforcement Rules for Service Learning
The Implementing Regulations on Voluntary Service
The Implementing Regulations for Labor and Social Service Education
Enforcement Rules for Labor and Social Service Education
Regulations for Management of Hospital Service Education
Regulations for Management of Service Education in off-campus Institutions
Regulations for Management of Bicycle Loans of Social Service Education

【The Division of Life Guidance】(生輔組)

Curriculum Section
Enforcement Regulations for Deferred Call and Draft
Regulations of NCUT Student Conduct: Regulations, Sanctions and Rewards
Regulations for Awards and Punishments upon NCUT Students
Rules on Leave-taking by NCUT Students
Constitutions for Meetings of Student affairs
Implementing Regulations on the Prevention of Tobacco Hazards on Campus
Regulations for Guides and disciplines students
Regulations for Selection of Outside Students' Dormitory Collaborator
Regulations for Management of Students' Dormitory of NCUT

參考來源：<http://osa.web2.ncut.edu.tw/files/90-1003-311.php>

國立屏東大學103學年度第1學期第5次主

管會報紀錄-附件A

Example: Download Forms



Example 1

Form	download
Application Form for Going Abroad 學生出國申請表	
Checklist for Exchange Students Returning to the University 交換生返校手續單	
Preliminary Course List for Studying Abroad 學生出國預備選修課程表	
Credit Transfer Application Form 辦理學生抵免學分表	
Application Form for Change of Enrollment Status 學籍更改申請書	
Power of Attorney 委託書	
Enrollment Process Sheet for the Second Semester in 2011 (Individuals) 個別註冊程序單	
Notification for Doctoral Student of Passing the Ph.D. Candidacy Evaluation 博士班研究生通過博士候選人資格考核通書	
Request Form for Admission Deferral 新生保留入學資格申請書	

Example 2

Documents

About the guidelines and regulations translated here, if there are differences between the Chinese version and the English version, one should follow the Chinese version.

No Title

- 1 [National Taiwan University's Academic Policies](#)
- 2 [National Taiwan University International Student's Admission Guidelines](#)
- 3 [National Taiwan University's Implementation Guidelines for Double Degree Programs in Cooperation with Foreign Universities and Institutes](#)
- 4 [National Taiwan University Student's Course Selection, Registration and Tuition Payment Guides](#)
- 5 [National Taiwan University's Online Course Addition and Withdrawal Test Project](#)
- 6 [Online Course Addition/Withdrawal's Flow Chart](#)
- 7 [National Taiwan University's "Online Course Addition/Withdrawal" Q&A](#)
- 8 [Addition Authorization Codes and Signature Form](#)
- 9 [National Taiwan University Guidelines for Students' Change of Departments](#)
- 10 [National Taiwan University Guidelines for Undergraduate Students Selecting Minors](#)

參考來源：<http://oaa.nsysu.edu.tw/files/11-1004-7510.php>

參考來源：<http://www.aca.ntu.edu.tw/esec2007/documents11.htm>

Example: Contact Us & Q&A



☞ Contact Us

Contact Us.

National Chin-Yi University of Technology
Address: No.57, Sec. 2, Zhongshan Rd., Taiping Dist., Taichung 41170, Taiwan (R.O.C.)
Tel: 886-4-2392-4505 #2202
Fax: 886-4-23939018
E-mail: oaa@ncut.edu.tw

參考來源：<http://oaa.web2.ncut.edu.tw/files/13-1002-29982.php>

☞ Q&A

Q1 : Who can apply for the four-year technical college and two-year junior college day-time program union register distribution?

A1 : Those who are fresh graduates from technical schools or general senior high schools and non-fresh graduates from senior high schools or with equal educational level that has participated "four-year technical college and two-year junior college union entrance examination" are qualified.

Q2 : How to apply for the four-year technical college and two-year junior college day-time program union register distribution?

A2 :

1. Those who are fresh graduates from technical schools or general senior high schools and non-fresh graduates from senior high schools or with equal educational level that has participated "four-year technical college and two-year junior college union entrance examination" are qualified.
2. Fee payment: please refer to the manual relevant to matters of fees and selections of schools and departments.

參考來源：<http://oaa.web2.ncut.edu.tw/files/13-1002-29970.php>

各學術一二級英文網站連結與名稱

一級單位	二級單位	英文連結名稱
商管學院		College of Commerce and Management
	商業自動化與管理學系	Department of Commerce Automation & Management
	行銷與流通管理學系	Department of Marketing & Distribution Management
	休閒事業經營學系	Department of Leisure Management
	不動產經營學系	Department of Real Estate Management
	企業管理學系	Department of Business Administration
	國際貿易學系	Department of International Trade
	資訊管理學系	Department of Information Management
	財務金融學系	Department of Finance
	會計學系	Department of Accounting
資訊學院		College of Computer Science
	電腦與通訊學系	Department of Computer and Communication
	資訊工程學系	Department of Computer Science and Information Engineering
	資訊科學系	Department of Computer Science
	數位學習教學碩士學位學程	MA in E-Learning
	多媒體動畫碩士在職學位學程	MA in Multimedia and Animation
教育學院		College of Education
	教育行政研究所	Graduate Institute of Educational Administration
	教育心理與輔導學系	Department of Educational Psychology and Counseling
	教育學系	Department of Education
	幼兒教育學系	Department of Early Childhood Education
	特殊教育學系	Department of Special Education
	教育視導與評鑑碩士學位學程	MA in Educational Supervision and Dvaluation
	文教事業經營碩士在職學位學程	MA in Management in Education and Cultural Industries

各學術一二級英文網站連結與名稱(續)

一級單位	二級單位	英文連結名稱
人文社會學院		College of Liberal Arts and Sciences
	視覺藝術學系	Department of Visual Arts
	音樂學系	Department of Music
	文化創意產業學系	Department of Cultural and Creative Industries
	社會發展學系	Department of Social Development
	中國語文學系	Department of Chinese Language and Literature
	應用日語學系	Department of Applied Japanese
	應用英語學系	Department of Applied English
	英語學系	Department of English
	華語文教學碩士學位學程	MA in Teaching Chinese as a Second/Foreign Language
	原住民族健康休閒與文化產業學士學位學程原住民專班	"Studies of Health and Leisure & Cultural Industries for Indigenes" B.A.Program
理學院		College of Science
	科普傳播學系(含數理教育碩士班)	Department of Science Communication
	應用化學系	Department of Applied Chemistry
	應用數學系	Department of Applied Mathematics
	應用物理系	Department of Applied Physics
	體育學系	Department of Physical Education
	生態休閒教育教學碩士學位學程	MA in Ecological and Recreational Education
	先進薄膜製程學士學位學程	Thin Film Science
	電腦與智慧型機器人學程	Bachelor Program in Robotics
通識教育中心		General Education Center
師資培育中心	國立屏東大學103學年度第1學期第5次主管會報紀錄-附件A	Center of Teacher Education

一級學術單位英文網頁項目(草案)



項目	內容
Introduction	History Mission Features
Faculty	Faculty Introduction Faculty Directory
Activities or Album	
Scholarships	
Contact Us	Email Phone Fax Address

參考網址：

國內：

1. [國立政治大學商學院](#)
2. [國立中山大學管理學院](#)
3. [國立東華大學管理學院](#)
4. [逢甲大學資訊電機學院](#)
5. [國立東華大學人文社會學院](#)

國外：

1. [University of Florida - College of Liberal Arts and Sciences](#)
2. [NORTH CAROLINA STATE UNIVERSITY - College of Sciences](#)

Example: Introduction(1) History



Example 1

History	
About Us	CNCCU Timeline
Our Mission	1957
History	Establishment of the Department of International Business
Features	1958
Facilities	CNCCU officially founded with the departments of International Business, Money, Accounting and Statistics
Achievements	1962
Offices of College	Cooperation with Michigan University to establish the Department of Business Administration
Research Centers	1962-1990
Academics	Department of Accounting and Statistics separated into two independent departments, and the departments of Management Information Systems, Finance and Risk Management and Insurance established
	1993
	Graduate Institute of Technology and Innovation Management established
	1998
	Executive MBA Program (EMBA) established
	2000
	Office of International Programs (OIP) established, English Taught Program (ETP) and International Exchange Programs (IEP) founded under the OIP
	2001
	International MBA Program (IMBA) established under the OIP
	2002
	Graduate Institute of Intellectual Property established

參考來源：<http://www.commerce.nccu.edu.tw/about/history.php>

Example 2

HISTORY

Milestones

Year	Events
1980	Dept. of Electrical Engineering (EE) was founded.
1984	Master's program was initiated.
1987	Ph. D.'s program was initiated.
2000	Executive Master's program was initiated.
2001	Institute of Communications Engineering (ICE) was founded.
2006	International Master's Program in Electric Power Engineering (IMEPE) started was founded.
2009	EE-based multi-institute organization was officially founded.

Directors

Name	Term of office	post
Wu, Chien-Kuo(吳建國)	1980/8~1981/7	Chairman
Ye, Gong-Jie (葉公節)	1981/8~1982/7	Chairman
Zhou, Zhao-Ji (周肇基)	1982/8~1984/7	Chairman

參考來源：<http://web.ee.nsysu.edu.tw/files/11-1089-11596.php>

Example: Introduction(2) Mission



Example 1

Our Mission

About Us	Mission Statement
Our Mission	The College of Commerce at National Chengchi University serves the needs of our stakeholders by offering a learning environment characterized by diversified curricula blending oriental and western intellectual traditions. We cultivate an assorted student body aimed at training future business leaders with global perspectives, innovation skills, professional specializations, and an appreciation of humanity. We create unique local knowledge, which contributes to the international academic community. We provide top quality business expertise services to industry and government.
History	
Features	
Facilities	
Achievements	
Offices of College	
Research Centers	
Academics	

參考來源：<http://www.commerce.nccu.edu.tw/about/mission.php>

Example 2

Mission and Vision

Mission

The College of Management, NSYSU, strives to be one of the best academic institutions for management education in the global Chinese community.

Vision

We are committed to:

- **Advancing knowledge** related to the management of private and public organizations through high-quality academic research;
- **Cultivating professional managers** through well-designed curriculum and educational programs, so that they can use resources effectively to create business advantages and improve human life;
- **Enhancing the management capabilities** of Taiwanese enterprises through superior executive education and other professional services;
- **Providing a platform** for knowledge exchange among interested parties in Taiwan and internationally.

參考來源：<http://www.cm.nsysu.edu.tw/files/11-1022-1887.php?Lang=en>

Example: Introduction(3) Features



Example 1

Features of Development

Objective:

The 21st century is the New Economy Age. As intellectual capital, Internet, e-commerce, and derivative products are becoming more popular, professions related to accounting and statistics will also be combined with information service and financial service. The Department hopes to cultivate accounting experts for the private and public sectors in coordination with the country's educational policy, current economic status, and future development. Students are expected to acquire the integrated skills of accounting, information technology, and language so that they may utilize information technology to improve the accuracy of accounting tasks.

Curriculum:

In addition to general introductory and advanced courses (financial accounting, cost and management accounting, tax accounting, auditing accounting information system, etc) the Department offers courses in financial products, hedge accounting, bank accounting, financial analysis system, simulation and analysis of investment practice to strengthen students' ability to use computers and accounting application software. Students are also encouraged to acquire licenses in accounting.

參考來源：<http://acctinfo.ntub.edu.tw/front/bin/ptlist.phtml?Category=34>

Example 2

Features and Goals

POSTED BY 陳順孝 POSTED ON -- 0 意見

The Department offers students with theoretical and professional training in journalism and speech communication, on the basis of holistic education. It aims to cultivate in students a sense of professionalism and public service.

Considering the factors of educational resources, professional developments and social needs, the Department sets the following goals:

1. Integrating related academic fields in journalism and speech communication.

Knowledge and skills in speech communication can help journalists grasp the essence and functions of speech communication, so that they can develop a keen sense of languages. Besides, contemporary journalism stresses the communication modes of dialogues between cultures, instead of the previous confrontational, linear and ethno-centric ones. Hence, the studies of speech communication (e.g., principles of interviews, interpersonal communication and cross-cultural communication) will cast new lights in journalism.

2. Developing a spirit of social concerns and services.

參考來源：http://www.jcs.tw/2005/12/features-and-goals_1522.html

Example: Faculty Introduction



Faculty

Faculty Introduction >

Faculty Directory



CNCCU currently has 148 full-time faculty members; 92% of whom received their doctoral degrees from globally prestigious universities. This first-rate faculty's research output has won awards for outstanding research, outstanding researchers, research projects from the National Science Council of Taiwan - numerous times, as well as multiple awards from Academia Sinica's Young Researchers' Research Award and the EMERALD. Professor Huang Tzee-Ming from the department of Statistics and professor Jean Ruey-Jer from the department of International Business were awarded the Ta-You Wu Memorial Award, and professor Wu Anne from the department of Accounting was granted the 56th annual academic award presented by the Ministry of Education; professor Wu Feng-Shang from the Graduate Institute of Technology and Innovation Management was awarded the honor of being the 13th Academician of the Chinese Society for Management of Technology.

In addition, many CNCCU professors serve as editor-in-chief, co-editor, and/or panel editors of many important local and international journals. Outside academia, many professors play important roles in the industrial and governmental sectors of Taiwan, including the Office of the President (ROC), Executive Yuan consultants and committee members, inspectors of trustee corporations, and chairmen or senior management of companies such as Taiwan Sugar Corporation, the Bank of Taiwan, etc. Even the current President and Vice-President of Taiwan, Ma, Ying-Jeou and

國立屏東大學103學年度第1學期第5次主
席會報紀錄-附件A

Example: Faculty Directory

Faculty Directory

Faculty Introduction

Faculty Directory

Dean's Office

Dean Tang

Asso. Dean's Office

Asso. Dean Lin

Asso. Dean Tsai

Asso. Dean Chen

Asso. Dean Chiou

Departments

Accounting

Business Administration

Finance

International Business

Management Information Systems

Money and Banking

Sort By Last Name

Search

BEI, LIEN-TI

College of Commerce Associate Dean

BRODOWSKY, GLEN HOWARD

International Master of Business Administration Part-time Professor

CHAN, KWEI-HANG

Graduate Institute of Technology Innovation and Intellectual Property Management Part-time Professor

CHAN, KONAN

Department of Finance Professor

CHAN, M.J. MIGNONNE

Master of Business Administration Program Part-time Associate Professor

CHAN, LING-CHING

Department of Accounting Associate Professor

CHANG, HSIN-LU

Department of Management Information System Associate Professor

Chang, Li-Chung

Department of Business Administration Part-time Lecturer

CHANG, HSING-HUA

Department of Money and Banking Assistant Professor

Example: Faculty



Faculty

- ⊗ Department of Business Administration (B.B.A., M.B.A., Ph.D.)
- ⊗ Graduate Institute of Logistics Management (M.B.A.)
- ⊗ Department of International Business (B.B.A., M.B.A.)
- ⊗ Department of Accounting (B.B.A., M.B.A.)
- ⊗ Department of Information Management (B.B.A., M.B.A.)
- ⊗ Department of Finance (B.B.A., M.B.A.)
- ⊗ Department of Tourism, Recreation and Leisure Studies (B.B.A., M.B.A.)

參考來源：<http://www.management.ndhu.edu.tw/files/13-1014-15974.php?Lang=zh-tw>

Example: Activities



Example 1

5. Activities

The photos of department of business administration

2010/05/13 The 12th activities of DBA on 2010 Publishing thesis 	2010/05/10 The 12th activities of DBA on 2010 A report on a special topic 
2010/05/04~2010/05/06 The 12th activities of DBA on 2010 Visiting a business 	2010/04/27 Mini-pioneering and speech on a license 

參考來源：<http://busadm.ntcb.edu.tw/front/bin/ptlist.php?Category=69>

Example 2

NCTUFL Annual Graduation Performance



交大外文103級畢業公演 Class of 2014 Graduation Performance

Accidental Death of an Anarchist — 意外死亡

地點 Venue：新竹市立演藝廳（東大路二段17號）

日期 Date：2014.01.04(六) 19:30, 2014.01.05(日) 14:30 *索票入場

[公演 Facebook](#)



交大外文102級畢業公演 Class of 2013 Graduation Performance

Six Characters in Search of an Author — 六個尋找作者的劇中人

地點 Venue：交通大學中正堂 NCTU Chung Cheng Auditorium

日期 Date：2013/01/04, 01/5 18:30入場，19:00開演

Seating commences: 18:30 Performance commences: 19:00

[公演 Facebook](#) | [公演部落格 Blog](#)

參考來源：http://www.fl.nctu.edu.tw/students_activities.en.php

22

Example: Scholarships



Example 1

Scholarships

There are several scholarships available to IMBA students

• Local applicants

The IMBA program receives generous grants from well-known corporations in Taiwan, many of which subsequently offer scholarships to eligible local and international applicants through the IMBA scholarship. These are merit-based scholarships that offer a tuition waiver of up to NTD 200,000 a year. Applicants must complete and submit scholarship applications along with an admissions application form to be considered for an IMBA scholarship. Please be advised that IMBA scholarship opportunities are subject to change as the stipulations and benefits of each scholarship may be altered by our program sponsors.

[-IMBA scholarship guidelines](#)

[-Application Form](#)

Other scholarships for international applicants are also available and a high percentage of our international students have obtained them.

• International applicants

International applicants who need financial assistance can apply for external scholarships awarded by

參考來源：<http://imba.nccu.edu.tw/node/101>

Example 2

MOE Taiwan Scholarship

The Taiwan Scholarship program is a joint initiative launched by the Ministry of Foreign Affairs (MOFA), the Ministry of Education (MOE), the Ministry of Economic Affairs (MOEA) and the National Science Council (NSC) in 2004. At the Republic of China's centennial in 2011, the Taiwan Scholarship program evolved into the MOFA Taiwan Scholarship program in order to cater to students of

Scholarship continues to encourage outstanding students to pursue studies in Taiwan and to deepen their understanding of Taiwan's academic environment, thereby enhancing exchanges and building friendships between Taiwan and other countries.

I. Financial assistance

參考來源：<http://www.cm.nsysu.edu.tw/files/11-1022-11719.php>

Example: Contact Us



Example 1

Example 2

Contact Us

Contact Us > Contact Information

Sitemap



College of Commerce, NCCU
NO.64, Sec.2, ZhiNan Rd., Wenshan District,
Taipei City 11605,
Taiwan (R.O.C.)

Tel: 886-2-29393091 Ext. 88620
Fax: 886-2-29382207
E-mail: commerce@nccu.edu.tw

Traffic Guide

Offices and Contacts

Office of CNCCU

Location: 商學院館8樓

Fax: 29382207

E-Mail: commerce@nccu.edu.tw

Website: <http://www.commerce.nccu.edu.tw>

Office of International Programs

Location: 逸仙樓4樓

Fax: 29387882

Website: <http://oip.nccu.edu.tw>

Office of Student Affairs and Alumni Services

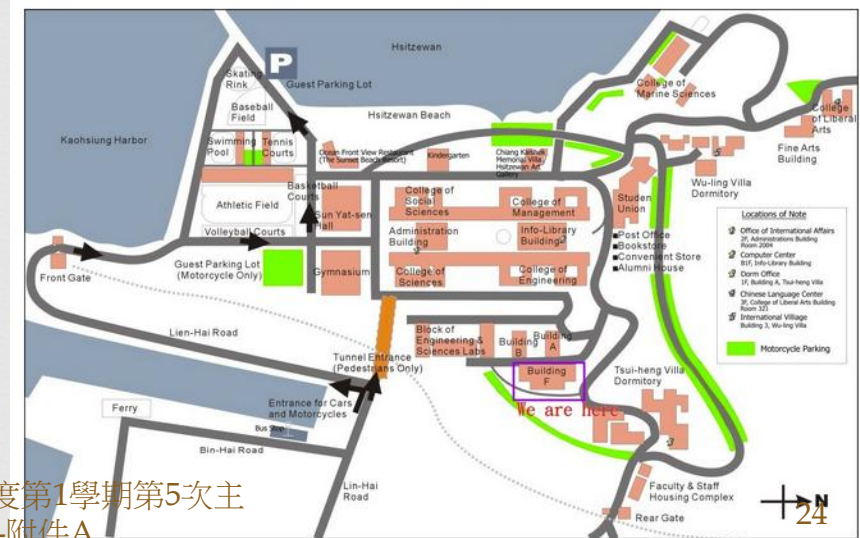
Location: 逸仙樓3樓

Contacts Us

Mailing Address:
Department of Electrical Engineering, National Sun Yat-Sen University
70, Lienhai Road, Kaohsiung Taiwan
The Republic of China 80424

Phone: + 886-7-5252000 ext 4175

Fax: + 886-7-5254199



國立屏東大學103學年度第1學期第5次主
管會報紀錄-附件A

參考來源：<http://www.commerce.nccu.edu.tw/home/contact.php>

參考來源：<http://web.ee.nsysu.edu.tw/files/11-1089-11588.php>

二級學術單位英文網頁項目(草案)



項目	內容
Introduction	History Mission Features Course Design 或 Curriculum Teaching Goal
Faculty (Academic staff)	Name (英文姓名) Title (職稱) Education Research Interests Email Phone 或 Extension No. Publication (近五年著作)
Activities or Album	
Scholarships	
Contact Us	Email Phone Fax Address

參考網址：

國內：

1. [國立政治大學國貿學系](#)
2. [國立成功大學 能源國際學士學位學程](#)
3. [銘傳大學資訊管理學系暨研究所](#)
4. [靜宜大學食品營養學系](#)
5. [國立臺北商業大學企業管理系](#)

國外：

1. [嶺南大學中文系](#)
2. [香港中文大學文化及宗教研究系](#)

國立屏東大學103學年度第1學期第5次主

管會報紀錄-附件A

請參考各大學網頁，撰寫內容！

Example: Introduction(1) History



Example 1

Historical Events of the Mathematical Sciences Department

Year/mth/day	Major event
1970/8/1	National Chengchi University established the Department of Mathematics within its College of Arts and Science. The Department of Mathematics office was located in Ta-Chi building (大智樓). Prof. Ching-Hwa Deng (鄧靜華教授) was the founding chairperson.
1971/8/1	Prof. Peter Shiue (薛昭雄教授) assumed the chairpersonship.
1974/8/1	Department of Mathematics was renamed as Department of Mathematical Sciences.
1975/2/1	Department office moved from Ta-Chi building (大智樓) to Ten-Fun building (天放樓).
1977/8/1	Prof. Peter J. Shiue (薛昭雄教授) started sabbatical leave for one year. Prof. Wen-Ho Hsia (夏文侯教授) was the acting chairperson during the 1977-1978 academic year.
1980/8/1	Prof. Wen-Ho Hsia (夏文侯教授) assumed the chairpersonship.
1985/8/1	Prof. Kuang-Hsien Lin (林光賢教授) assumed the chairpersonship.
1987/8/1	National Chengchi University established Graduate Institute of Mathematical sciences within its College of Arts and Science. Prof. Kuang-Hsien Lin (林光賢教授) was also the first director.

參考來源：

<http://www.math.nccu.edu.tw/about/pages.php?ID=about3>

Example 2

HISTORY

Milestones

Year	Events
1980	Dept. of Electrical Engineering (EE) was founded.
1984	Master's program was initiated.
1987	Ph. D.'s program was initiated.
2000	Executive Master's program was initiated.
2001	Institute of Communications Engineering (ICE) was founded.
2006	International Master's Program in Electric Power Engineering (IMEPE) started was founded.
2009	EE-based multi-institute organization was officially founded.

Directors

Name	Term of office	post
Wu, Chien-Kuo (吳建國)	1980/8~1981/7	Chairman
Ye, Gong-Jie (葉公節)	1981/8~1982/7	Chairman
	1982/8~1984/7	Chairman

國立屏東大學103學年度第1學期第3次主

管會報紀錄-附件A

參考來源：<http://web.ee.nsysu.edu.tw/files/11-1089-11596.php>

Example: Introduction(2) Mission



Example 1

Mission Statements

1. Make Information Management as an independent field that can be applied across all disciplines, thus increasing the value and efficiency of their information.
2. Understand human behavior in the context of software before applying Information Technology towards management.
3. Corporative research with leading industrial organizations to facilitate the synergy of theory.

參考來源：<http://www.iim.nctu.edu.tw/en/page/186/mission-statements>

Example 2

Mission and Vision

Mission

The College of Management, NSYSU, strives to be one of the best academic institutions for management education in the global Chinese community.

Vision

We are committed to:

- **Advancing knowledge** related to the management of private and public organizations through high-quality academic research;
- **Cultivating professional managers** through well-designed curriculum and educational programs, so that they can use resources effectively to create business advantages and improve human life;
- **Enhancing the management capabilities** of Taiwanese enterprises through superior executive education and other professional services;
- **Providing a platform** for knowledge exchange among interested parties in Taiwan and internationally.

參考來源：<http://www.cm.nsysu.edu.tw/files/11-1022-1887.php?Lang=en>

Example: Introduction(3) Features



Example 1

Features of Development

Objective:

The 21st century is the New Economy Age. As intellectual capital, Internet, e-commerce, and derivative products are becoming more popular, professions related to accounting and statistics will also be combined with information service and financial service. The Department hopes to cultivate accounting experts for the private and public sectors in coordination with the country's educational policy, current economic status, and future development. Students are expected to acquire the integrated skills of accounting, information technology, and language so that they may utilize information technology to improve the accuracy of accounting tasks.

Curriculum:

In addition to general introductory and advanced courses (financial accounting, cost and management accounting, tax accounting, auditing accounting information system, etc) the Department offers courses in financial products, hedge accounting, bank accounting, financial analysis system, simulation and analysis of investment practice to strengthen students' ability to use computers and accounting application software. Students are also encouraged to acquire licenses in accounting.

參考來源：<http://acctinfo.ntub.edu.tw/front/bin/ptlist.phtml?Category=34>

Example 2

Features and Goals

POSTED BY 陳順孝 POSTED ON -- 0 意見

The Department offers students with theoretical and professional training in journalism and speech communication, on the basis of holistic education. It aims to cultivate in students a sense of professionalism and public service.

Considering the factors of educational resources, professional developments and social needs, the Department sets the following goals:

1. Integrating related academic fields in journalism and speech communication.

Knowledge and skills in speech communication can help journalists grasp the essence and functions of speech communication, so that they can develop a keen sense of languages. Besides, contemporary journalism stresses the communication modes of dialogues between cultures, instead of the previous confrontational, linear and ethno-centric ones. Hence, the studies of speech communication (e.g., principles of interviews, interpersonal communication and cross-cultural communication) will cast new lights in journalism.

2. Developing a spirit of social concerns and services.

國立屏東大學103學年度第1學期第5次主

管會報紀錄-附件A 參考來源：http://www.jcs.tw/2005/12/features-and-goals_1522.html

Example: Introduction(4) Course



Example 1

Course

POSTED BY 陳順幸 POSTED ON -- 0 意見

Course Requirements for the Journalism & Communication Bachelor's Program

Students must complete 128 credits, including 28 credits from University requirements and 64 credits from department requirements.

Nine core groups of courses are provided:

1. Social Science and Humanities
2. Introduction of Journalism
3. Introduction of Speech Communication
4. News Reporting and Writing
5. News Editing and Planning
6. Photo journalism
7. Broadcast Journalism
8. International and Localized Communication
9. The Study of News Production

Admissions

Non-domestic students (International students, overseas Chinese students, foreign exchange students and mainland Chinese students), please visit the university's site for more information: www.fju.edu.tw (Chinese) or http://140.136.240.107/english_fju/ (English)

參考來源：<http://acctinfo.ntub.edu.tw/front/bin/ptlist.phtml?Category=34>

Example 2

MAJOR COURSES

Accounting Information, Bachelor, Curriculum Outline (Year 2010 Admission)

Accounting and Statistics, Associate, Curriculum Outline (Year 2010 Admission)

Accounting Information, Bachelor, Continuing Education, Curriculum Outline (Year 2010 Admission)

Accounting Information, Bachelor, Continuing Education, Curriculum Outline (Year 2010 Admission)

Accounting and Statistics, Associate, Continuing Education, Curriculum Outline (Year 2010 Admission)

參考來源：<http://acctinfo.ntub.edu.tw/front/bin/ptlist.phtml?Category=35>

Example: Introduction(4) Course

Example 3

Courses				
▼ Master program				
Course Timetable				
Course Circulation Requirements for Foreign Students File Download				
▼ PH.D program				
Course Timetable				
Course Circulation Requirements for Foreign Students File Download				
Course Information				
Title		Type	Date	
[Doctoral Oral Defense] Applying Sheet	PH.D program	File Download	2014-10-22	
The first semester of the 2014 school year	PH.D program	Course Timetable	2014-10-20	
The first semester of the 2014 school year	Master program	Course Timetable	2014-10-20	
Seminar request for absence	PH.D program	File Download	2014-10-20	
Seminar on IS & Technology request for absence	Master program	File Download	2014-10-20	
Schedule for Independent Study Discussions	PH.D program	File Download	2014-10-20	
Schedule for Independent Study Discussions	Master program	File Download	2014-10-20	
Application Form for Independent Studies	PH.D program	File Download	2014-10-20	
Application Form for Independent Studies	Master program	File Download	2014-10-20	
Course Requirement for Master Program Students 2015	Master program	Course Circulation	2014-10-20	
Course Requirement for PH.D. Program Students 2015	PH.D program	Course Circulation	2014-10-20	
Course Requirement for PH.D. Program Students 2015	PH.D program	File Download	2014-10-20	
Graduation Requirements for Foreign Students Pursuing a Marter Degree 2015	Master program	Requirements for Foreign Students	2014-10-20	
Graduation Requirements for Foreign Students	PH.D	Requirements for	2014-	

Example : Faculty (Academic staff)



Example 1

FACULTY

▼Electronics Group ▼Control Group ▼Net & Multi Media Group ▼Power Group ▼EM Wave Group
▼SOC Group ▼Visiting Specialist ▼Fellow&Professor ▼Professor Emeritus ▼All

Electronics Group

陳英忠 Ying-Chung Chen



Professor
Research Interests : Materials Science, Electronic Ceramics, Thin Film Engineering
Lab. Name : Electroceramics Lab
TEL : 886-7-5252000Ext4121
e-mail : ycc@mail.ee.nsysu.edu.tw
[Personal Web Pages](#) [Laboratory](#)

林吉聰 Jyi-Tsong Lin



Professor
Research Interests : SOI technology and modelling, Design and Simulation of SOI, CAD of VLSI, Microelectronics Engineering and Nano-Electronics
Lab. Name : SOI Laboratory
TEL : 886-7-5252000Ext4122
e-mail : jtlin@ee.nsysu.edu.tw
[Personal Web Pages](#) [Laboratory](#)

黃義佑 I-Yu Huang



Professor
Research Interests : Bio-MEMS, RF-MEMS, Micro TEG, Micro Motor-and-Fan System
Lab. Name : SIMON Lab
TEL : 886-7-5252000Ext4163
e-mail : iyuhuang@mail.nsysu.edu.tw
[Personal Web Pages](#) [Laboratory](#)

張議聰 Yi-Tsung Chang



Assistant Professor
Research Interests : Nano optoelectronic material and semiconductor device technology
Lab. Name : Advanced Device and Technology Lab
TEL : 886-7-5252000Ext4124
e-mail : ytschang@mail.ee.nsysu.edu.tw
[Personal Web Pages](#) [Laboratory](#)

參考來源 : <http://web.ee.nsysu.edu.tw/files/11-1089-11591.php>

Example 2

專任教師			
Name	Job Title	Academic Degrees	Expertise:
Lin, Wei-Heng	Professor and Chairman	Ph.D. in Accounting, National Cheng-Chi University	Financial accounting Auditing
Hsiao, Hsing-Chin	Professor and Dean	Ph.D. in Accounting, National Cheng-Chi University	Accounting Information System Managerial Accounting Financial Accounting DEA Performance Evaluation Enterprise Resource Planning
Lai, Zhen-Chang	Associate Professor	Ph.D. in Business Administration National Taiwan University	Financial accounting
Wang, Jui-Chin	Professor	Ph.D. in Accounting, National Cheng-Chi University	Financial Accounting Research Topics of Taxation Research
Liu, Jen-Ten	Professor	Ph.D. in Accounting, National Cheng-Chi University	Economics Auditing
Chiang, Shu-Ling	Professor	Ph.D. in Accounting, National Cheng-Chi University	Financial Accounting
Lee, Chia-Chi	Professor	Ph.D. in Management, National Yunlin University of Science and Technology	CPA Industry Analysis Performance Evaluation Operating Performance Management Service Industry Management
Hsieh, Ming-Jen	Associate Professor	M.S. in Accounting, National Cheng-Chi University	Auditing Accounting 投資實務模擬分析
Cheng, Mei-Ai	Associate Professor	M.S. in Accounting Tamkang University	Cost Management Accounting
Yau, Hwey-Yun	Associate Professor	Ph.D. in Business Administration (Major in Finance) National Taipei University	Financial Accounting Financial Report Analysis Financial Management Investments English Conversation
Huang, Li-Hua	Associate Professor	Ph.D. in Business Administration (Major in Accounting)	Managerial Accounting Performance Evaluation

參考來源 : <http://acctinfo.ntub.edu.tw/front/bin/ptlist.phtml?Category=33>

Example: Activities



Example 1

5. Activities

The photos of department of business administration

2010/05/13 The 12th activities of DBA on 2010 Publishing thesis	2010/05/10 The 12th activities of DBA on 2010 A report on a special topic
	
2010/05/04~2010/05/06 The 12th activities of DBA on 2010 Visiting a business	2010/04/27 Mini-pioneering and speech on a license
	

參考來源：<http://busadm.ntcb.edu.tw/front/bin/ptlist.php?Category=69>

Example 2

NCTUFL Annual Graduation Performance



交大外文103級畢業公演 Class of 2014 Graduation Performance

Accidental Death of an Anarchist — 意外死亡

地點 Venue：新竹市立演藝廳（東大路二段17號）

日期 Date：2014.01.04(六) 19:30, 2014.01.05(日) 14:30 *索票入場

[公演 Facebook](#)



交大外文102級畢業公演 Class of 2013 Graduation Performance

Six Characters in Search of an Author — 六個尋找作者的劇中人

地點 Venue：交通大學中正堂 NCTU Chung Cheng Auditorium

日期 Date：2013/01/04, 01/5 18:30入場，19:00開演

Seating commences: 18:30 Performance commences: 19:00

[公演 Facebook](#) | [公演部落格 Blog](#)

參考來源：http://www.fl.nctu.edu.tw/students_activities.en.php

32

Example: Scholarships



Example 1

Scholarships

There are several scholarships available to IMBA students

• Local applicants

The IMBA program receives generous grants from well-known corporations in Taiwan, many of which subsequently offer scholarships to eligible local and international applicants through the IMBA scholarship. These are merit-based scholarships that offer a tuition waiver of up to NTD 200,000 a year. Applicants must complete and submit scholarship applications along with an admissions application form to be considered for an IMBA scholarship. Please be advised that IMBA scholarship opportunities are subject to change as the stipulations and benefits of each scholarship may be altered by our program sponsors.

[-IMBA scholarship guidelines](#)

[-Application Form](#)

Other scholarships for international applicants are also available and a high percentage of our international students have obtained them.

• International applicants

International applicants who need financial assistance can apply for external scholarships awarded by

參考來源：<http://imba.nccu.edu.tw/node/101>

Example 2

MOE Taiwan Scholarship

The Taiwan Scholarship program is a joint initiative launched by the Ministry of Foreign Affairs (MOFA), the Ministry of Education (MOE), the Ministry of Economic Affairs (MOEA) and the National Science Council (NSC) in 2004. At the Republic of China's centennial in 2011, the Taiwan Scholarship program evolved into the MOFA Taiwan Scholarship program in order to cater to students of

Scholarship continues to encourage outstanding students to pursue studies in Taiwan and to deepen their understanding of Taiwan's academic and cultural environment, thereby enhancing exchanges and building friendships between Taiwan and other countries.

I. Financial assistance

參考來源：<http://www.cm.nsysu.edu.tw/files/11-1022-11719.php>

Example: Contact Us



Example 1



Contact Information

Contact person: Ms. Alina Chen

Phone : (06)2757575 ext. 63637

Skype: ibdpencku@hotmail.com

E-mail : z10201043@email.ncku.edu.tw

FACEBOOK Page:

International Bachelor Degree Program on Energy, NCKU

國立成功大學 能源國際學士學位學程

參考來源 : <http://ibdpe.iaa.ncku.edu.tw/Contents.aspx?ID=5&Culture=en-us>

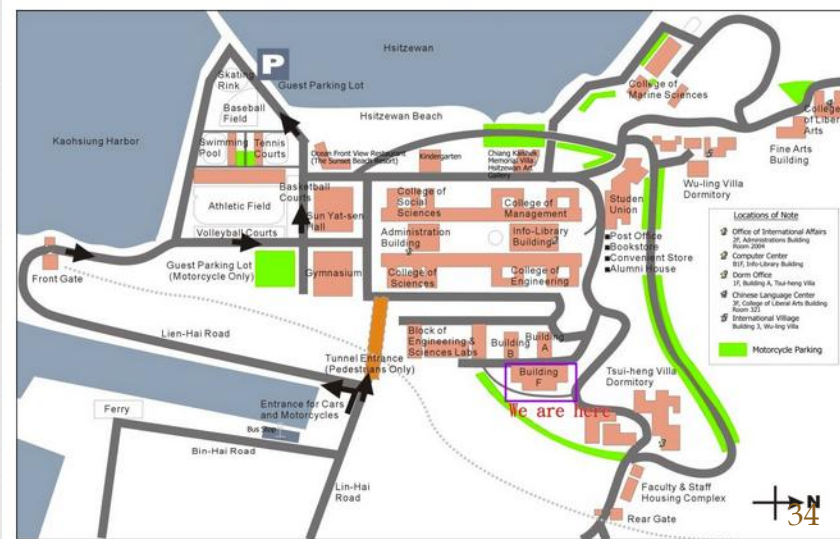
Example 2

Contacts Us

Mailing Address:
Department of Electrical Engineering, National Sun Yat-Sen University
70, Lienhai Road, Kaohsiung Taiwan
The Republic of China 80424

Phone: + 886-7-5252000 ext 4175

Fax: + 886-7-5254199



參考來源 : <http://web.ee.nsysu.edu.tw/files/11-1089-11588.php>